

Double Anniversary Gala Dinner 2019
Reply slip – Corporate table/Individual enrolment

To : Membership Section, HKICS
 Email : member@hkics.org.hk
 Fax : (852) 2530 4677
 Enquiry : Ms Vicky Lui at (852) 2830 6088

Please complete and return the reply slip by Friday, 14 December 2018.

Full name : (Dr/Mr/Mrs/Ms/Miss) _____ (surname) _____ (other names) _____
 Membership/Graduate/ Student number : _____ Mobile no : _____
 Email address : _____
 Company name : _____ Job title: _____
 HKICS student HK\$800 per person x _____ HK\$ _____
 HKICS member/graduate HK\$1,200 per person x _____ HK\$ _____
 Non-member HK\$1,380 per person x _____ HK\$ _____
 (accompany by member)
 *Corporate table (12 seats) HK\$14,400 per table x _____ HK\$ _____
 Net Total: HK\$ _____

*Please complete and return the guest list on next page by Friday, 14 December 2018.

Payment method (Please insert a "✓" as appropriate.)

- EPS/UnionPay (In person)
- Cheque (Made payable to 'HKICS' and post-dated cheque will NOT be accepted)
 (Please write 'Your name', 'Membership/Graduate/Student no.' and 'Double Anniversary Gala Dinner 2019' at the back of the cheque)
 Bank : _____ Cheque no. : _____
- Credit card (I authorise HKICS to debit the enrolment fee from my credit card)
- American Express VISA MasterCard
- Name of cardholder (block letters) : _____
- Credit card number : _____ Card expiry date: _____ MM _____ YY
- Signature: _____ Date: _____
 (must be the same signature as on credit card)

Office use only	Invoice no: _____	Sign up <input type="checkbox"/>	Date: _____
	Credit card authorisation code: _____	Email <input type="checkbox"/>	Date: _____

Double Anniversary Gala Dinner 2019 Guest list for corporate table

To : Membership Section, HKICS
 Email : member@hkics.org.hk
 Fax : (852) 2530 4677
 Enquiry : Ms Vicky Lui at (852) 2830 6088

Please complete and return the corporate table guest list by Friday, 14 December 2018.

No	Membership/ Graduate/ Student no (if applicable)	Title	Surname	Other names	Job title	Company	Vegetarian (Yes/No)	#Mobile number
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								

#for onsite contact person only

Double Anniversary Gala Dinner 2019
Reply slip – Sponsor of Lucky draw prize

To : Marketing Section, HKICS
Email : marketing@hkics.org.hk
Fax : (852) 2530 5565
Enquiry : Ms Jaslene Ma at (852) 2830 6018

Please complete and return the reply slip by Friday, 14 December 2018.

Name: _____
Job title: _____
Organisation: _____
Contact person/job title: _____
Contact no: _____
Email: _____

(Please insert a "✓" as appropriate.)

- I would like to sponsor prize(s) for lucky draw.

The name of the Sponsor to be acknowledged in the programme booklet:

Description: _____ Quantity: _____

Total amount (HK\$): _____

- I would like to sponsor cash prize for lucky draw.

The name of the Sponsor to be acknowledged in the programme booklet:

Amount: _____

(Please issue a cheque made payable to 'HKICS')

- I regret that our company will not sponsor any prize for lucky draw.

Delivery arrangement

- I will deliver to HKICS (Address: 3/F, Hong Kong Diamond Exchange Building, 8 Duddell Street, Central) by Friday, 28 December 2018.

- If you wish HKICS to arrange for collection, please provide the details:

Contact person: _____

Tel: _____

Company: _____

Address: _____

Terms and Conditions

1. Enrolment will be confirmed upon receipt of full payment on a first-come-first-served basis. Non-member's enrolment will only be considered when enrolling with a HKICS member/graduate/student. Each HKICS member/graduate/student is allowed to bring ONE non-member guest only.
2. If you do not receive an acknowledgement and/or confirmation email five days after your enrolment and/or return of reply slip, please contact Membership Section, Ms Vicky Lui at (852) 2830 6088 or email member@hkics.org.hk or Marketing Section, Ms Jaslene Ma at (852) 2830 6018 or email marketing@hkics.org.hk.
3. Refund is not available, but substitute participant (HKICS member/graduate/student only) is allowed. Please notify us of the replacement at least seven working days in advance.
4. The Institute reserves the right to change the event details (e.g. Guest of Honour, date, time, venue) as deemed necessary. In case of adverse weather conditions (e.g. black rainstorm warning signal or typhoon signal No. 8 or above is hoisted within three hours before the event), participants will be notified of event changes by email.

Statement on Collection of Personal Data

1. Your supply of personal data to HKICS is on a voluntary basis.
2. The information provided by you to HKICS will be used for administration and management; membership admission, registration maintenance and administration; enforcement of members' compliance with the provisions of the Royal Charter and Bye-laws of ICSA and the Articles of Association of HKICS for the time being in force and related matters; communications; assessment of qualifications and experience; examinations; continuing professional development; surveys, analysis, research and development; promotion of the profession, ICSA and HKICS; and marketing and provision of services and benefits and organising activities to HKICS members, graduates and students.
3. The information provided by you herein may be made available to the related companies or associates, group sister associations, agents, contractors, business associates or service providers of the HKICS or other professional bodies or government bodies or regulators, as may be necessary for any of the above purposes.
4. Apart from the purposes stated above, your personal information will not be transferred to any other parties, unless such parties are authorised by law and request the information.
5. Under the Personal Data (Privacy) Ordinance, you have a right to request access to and correction of your personal data. Such requests may be made in writing to our Data Protection Officer at 3rd Floor, Hong Kong Diamond Exchange Building, 8 Duddell Street, Central, Hong Kong or by email to us at privacyofficer@hkics.org.hk.

Disclaimer

There may be photography, filming and sound recording at Institute events. By participating in this Institute event, you consent to be photographed, filmed or sound recorded, and consent to your images and sounds (which may include your identifiable images and sounds) being used by the Institute in future promotional materials. If you do not agree that your identifiable images and sounds which may have taken at this event be used, please contact the Institute so that necessary arrangements may be made.