

## **HKICS Corporate Administration study pack 2018 - Summary of update**

<b>Chapter</b>	<b>Section</b>	<b>Heading of section with updates</b>	<b>New past paper questions added</b>
1		NIL	Dec 2016 (1a), Dec 2015 (2), June 2015 (6b), June 2014 (1b)
2	Section 2.1	Nature of information	Dec 2015 (4), June 2015 (1b), Dec 2014 (1a), June 2014 (1c)
	Section 2.6	Electronic Transactions Ordinance	
3	Section 3.3.4	Update added - Patents (Amendment) Ordinance 2016	Dec 2016 (2), June 2015 (3)
	Section 3.4.3	Update – Registered Designs Ordinance (Amendment of Schedule) Regulation 2017	
	Section 3.5.2	Update – Proposals on the Copyright (Amendment) Bill 2011	
4	Section 4.4.5	Update – Best practices for the Personal Data Privacy Protection Programme. Link added <a href="http://www.pcpd.org.hk/pmp">www.pcpd.org.hk/pmp</a>	June 2016 (4), Dec 2015 (1a), Dec 2014 (4)
5	Section 5.5	Best Practices in Recruitment Ads	Dec 2016 (5) (6), Dec 2015 (2)
6	Section 6.1	Update – New legislation on Overtime Wages	Dec 2015 (1c)
7	Section 7.2	Update – New proposals on working hours and overtime compensation for those earning less than HK\$11,000 per month	Dec 2016 (4), June 2016 (1b), June 2016 (6), Dec 2015 (2b), June 2015 (5a), Dec 2014 (1c) (5a)
	Section 7.3	Employee Rights under the MWO	
	Section 7.5	Employers' Obligation to pay wages	
	Section 7.7.4	New Case Law added – Leung Chun Kwong v Secretary for the Civil Services & Another [HCAL258/15]	
8	Section 8.6	Employment protection under the Employment Ordinance	June 2016 (3), June 2014 (2) (3)
	Section 8.6	Update – Amendment to the Employment (Amendment) Bill 2017	
	Section 8.7	Update – Executive Council proposal to abolish offsetting severance and long service payments against employers MPF in June 2017	
9		NIL	Dec 2015 (5), Dec 2014 (1b)
10	Section 10.3	Employer's Responsibility to report a work related accident	June 2015 (1c)
	Section 10.6	Web link added	
	Section 10.8	Employees' Compensation	

		Ordinance	
11	Section 11.3.4	Comparison between ORSO and MPF schemes	Dec 2016 (1b) (3), June 2016 (1c), Dec 2015 (1b), June 2015 (1a) (2), June 2014 (4)
	Section 11.4.10	Benefits Vesting	
	Section 11.4.17	Update – Default Investment Strategy (DIS) launched 1 Apr 2017	
12	Section 12.2.4	Risk Management and monitoring framework – Step 5 Risk Control Review	Dec 2016 (1c), June 2016 (5), June 2015 (6a), Dec 2014 (3) (6), June 2014 (1)
	Section 12.4.2	Insurance of Liability	
13	Section 13.1.2	Fixed Asset Management Policy	June 2016 (2), June 2015 (4), Dec 2014 (2) (5b), June 2014 (5)
14	New Chapter - <i>Hong Kong Competition Law (Note)</i>		

Note: For the new chapter of competition law in Corporate Administration study pack, this topic will only be examined starting from the December 2018 exam diet.